

### Example Format 3 (can be used for F1 & F2 posts requiring CVs)

Name– use this as the heading for the CV

Address Telephone no and e-mail address

**GMC registration number MDU number**

#### **Education & Qualifications**

Medical School

Intercalated degree or First Degree with grade

#### **Awards**

#### **Employment & Experience**

Present Position

Detailed Responsibility, leadership, new experience

Interpersonal-skills

Teaching u/gs

Previous in reverse chronological order

(In F1 detail specialities and cross-disciplinary skills)

#### **Procedures**

#### **Courses**

#### **Research/Audit**

**Presentations** - grand rounds

**Publications** (Vancouver Style: author, the full title, the title of the journal or book, the place of publication and the publisher {books only} the year, volume, page numbers)

#### **Electives**

**Career plans** (include how this post fits with your plans)

#### **Other Skills**

#### **Interests/activities**

**Referees** (remember to contact them in writing first and include a job description and recent CV to help them)